

Questionnaire – Overall Value 5%

Production Managers // 1st AD's of the 3RD YEAR PRODUCTIONS

TITLE OF PRODUCTION: Rumspringa

SHOOT DATES: March 8-11, 2019

YOUR NAME: Julia Flaquinti

ROLE(S): First Assistant Director

INSTRUCTIONS: Questionnaire below is divided into 2 sections.

Fill out appropriate section for the role you played (PM or AD) on one film.

The point of this is to collectively produce a catalogue of specific resources and advice that other students can use for their student films.

Answer in succinct point form but DETAILS are important. Names, addresses, phone numbers in particular! KEEP IN MIND – your colleagues are reading these, so be sensitive to everyone's feelings – find ways to point out problems and solutions without assigning blame per se.

FIRST AD'S

Did your call-sheets include: names, roles and contact info of cast/crew, map, directions, parking info, weather info and specific clothing advice (assuming your crew needs to be reminded about practical things like good boots, rain gear, mittens), joke/cartoon of the day?

The call sheets included everyone's names, roles, the contact info of the first AD and the PM, the map of the location including directions by car and public transit as well as parking, the weather of the following day and clothing advice of exterior days.

Please post your PREP SCHEDULE HERE:

5 Weeks to shoot	First production meeting with the director of photography, director, production manager and first assistant director. We discussed what was needed for the shoot such as location needs, budget and funding.
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4 weeks to shoot	Second production meeting with Production Manager, Director and First Assistant Director to create budget and send out deal memos to crew.
3 weeks to shoot	Line the script and write out the breakdown pages. Meet with the director to discuss the needs of the script. Audition actors for the film.
2 weeks to shoot	Third production meeting with full crew discussing the script breakdown with the key members of the crew. Scout locations for the main house for the film.
1 week to shoot	Meet with the Director and Director of Photography to discuss set ups and coverage. Final production meeting with full crew to discuss scheduling of the film. Lock locations for the shoot and create the one-line schedule. Prep call sheets.

Tech survey: detailed schedule - Who attended? Did you review blocking/coverage of each scene with DOP and Director? Please describe.

In one of the final production meetings I met with the DOP and Director to discuss blocking and coverage as well as how many set ups per scene to determine the schedule.

Did you do a script reading? Was it useful?

We did not do a script reading.

One-line: did you thoroughly discuss each scene/production day with Director/DP?

In our final meeting, I discussed with the key crew the overall schedule and one-line. It was posted on the Google drive, where the whole crew had access to view it for those that could not attend.

Most productive thing about the production meetings?

The most productive thing was problem solving issues with each department as well as ensuring that everyone was on the same page of what was happening with regards to the film, such as scheduling.

Least productive thing about the pre-production meetings?

The least productive thing was sometimes the crew would veer off topic.

THE SHOOT

What was your biggest challenge in being the AD?

My biggest challenge was ensuring that we were going to make the day and not go overtime as well as reduce the amount of overall stress felt by the crew and cast on a daily basis. In addition, ensure that all cast and crew were safe.

Walkies? How many? Where'd you get them from? Was your 3rd AD in charge of the walkies? Did you use proper sign-out sheets?

We signed out eight walkies from the York University equipment room. At the beginning of each shooting day the 2nd AD and I distributed the walkies to the appropriate key of each department.

How was the food?

Food for this shoot was excellent. Craft was on time for the most part and was always prepared for anything that happened.

List 3 happy anecdotes from production.

1. When the director could combine coverage or combine scenes in order to save time.
2. When no one responded to our extras call, our amazing crew volunteered to be extras for the party scene.
3. When the crew listened and worked well together, ensuring that everything would get done by the end of the day.

List 3 'difficult /challenging moments' from set.

1. On our third day of shooting we were trying to film our last scene, but went overtime and things became quite stressful between crew members.
2. Just before we were about to get our exterior shots, an angry neighbour knocked on the door and warned us about causing disturbances on the street.

3. On one of the days of shooting, a glass of water shattered leaving glass all over the floor, which delayed filming, but we ensured that it would be safe for crew and cast to continue filming.

Would you AD again?

Definitely, this is the career path that I want to explore after I graduate from York.

Anything else to add?

Be prepared for everything, never assume anything, have a first aid kit on hand at all times and always have a backup plan if anything goes wrong.