

# Day Out Of Days Report

# PROJECT TITLE

<b>PRODUCTION COMPANY:</b>	<b>DATE:</b>
<b>PRODUCER:</b>	<b>SCRIPT DATED:</b>
<b>DIRECTOR:</b>	<b>SHOOTING SCHEDULE DATED:</b>
<b>PRODUCTION MANAGER:</b>	
<b>1ST A.D.:</b>	
<b>2ND A.D.:</b>	
<b>CASTING DIRECTOR:</b>	

	Month / Day														
	Day of Week														
	PREP/REHEARSE/SHOOT					OFF	OFF						OFF	OFF	
	CHARACTER NAME														
1															
2															
3															
4															
5															
6															
7															
8															
9															
10															
11															
12															
13															
14															
15															
16															
17															
18															
19															
20															

Work	Hold	Travel	Total
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

LEGEND

- 1 **SW** stands for "Start Work." It denotes your actor's first day working on set.
- 2 **W** stands for "Work." Use this abbreviation whenever your actor is working after start.
- 3 **WF** stands for "Work Finish." This is your actor's last day on the job.
- 4 **SWF** stands for "Start-Work-Finish." when an actor is only needed one day of the shoot.
- 5 **H** stands for "Hold." Use this when your actor isn't needed, but is still on call and paid.
- 6 **I** stands for "Idle." This functions just like a Hold, but is not paid.
- 7 **T** stands for "Travel." It means your actor is traveling.
- 8 **R** stands for "Rehearsal." Use this when your actor is called to rehearse, but not shoot.
- 9 **SR** stands "Start-Rehearsal." Use this when your actor is rehearsing and its his or her first day.